

Fall 2008 Calendar

<p>September 6th Sawyer 508 & 521 10:00 a.m. – 12:00 p.m. & 1:00 p.m. – 3:00 p.m.</p>	<p>Tech Day, Excel Workshops Refresh your tech skills, learn best practices! Morning session is Beginning Excel; Afternoon session is Intermediate Excel. With Professors William Mee and Jafar Mana of the ISOM Department. Open to All MBAs & GMBAs</p> <p>Contact the MBA Programs Office if interested at (617) 573-8306 or email mbaedge@suffolk.edu</p>
<p>September 9th 73 Tremont Street Lobby 1:30 p.m.</p>	<p>Suffolk New Student Boston Duck Tour Attention all new MBA and GMBAs! RSVP for the 2nd annual Suffolk MBA Programs New Student Boston Duck Tour!</p> <p>The first 50 students to RSVP will meet at 1:30 in the 73 Tremont Street lobby and walk over together to the pick-up point.</p> <p>Contact the MBA Programs Office if interested at (617) 573-8306 or mbaedge@suffolk.edu</p>
<p>October 2nd Sargent Hall Law School RM 205 1:00 p.m. -3:00 p.m.</p>	<p>Career Strategy Workshop With Deb Rosenbloom, Executive Career Development and Leadership Consultant</p> <p>Learn about the concept of selling, informational interviews, and best practices all while defining your own personal goals!</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>
<p>October 3rd Gamble Mansion 5 Commonwealth Ave. Boston, MA 02116 6:00 p.m. - 8:00 pm</p>	<p>Fall 2008 Dean's MBA Networking Reception A great opportunity to network with current students, alumni, faculty, and administration.</p> <p>REQUIRED for new full-time MBA and GMBA students REQUIRED for new part-time MBA and GMBA students Open to all MBAs, MBA Alumni, and faculty.</p> <p><u>Business Professional attire required.</u> Limited space available.</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org All students and alumni are welcome to bring a guest to this event for a \$10 fee.</p>
<p>October 4th Sawyer 508 & 521 10:00 a.m. – 1:00 p.m.</p>	<p>Intermediate to Advanced Excel with Professors William Mee and Jafar Mana of the ISOM Department.</p> <p>The Intermediate/Advanced Excel Workshop is geared toward those who already have a basic understanding of the techniques and functions of Microsoft Excel.</p> <p>Open to All MBAs & GMBAs</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>

<p>October 21st Sargent Hall Law School RM 265 1:00 p.m. – 2:50 p.m.</p>	<p>Perfecting Your Pitch Workshop With Deb Rosenbloom, Executive Career Development and Leadership Consultant</p> <p>Learn about the philosophy of introductions, how to develop your individual pitch, how to perfect your pitch for any scenario, and much more!</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>
<p>October 25th Omni Parker House Hotel at 60 School Street in Boston 11:30 a.m. - 2:00 p.m.</p>	<p>MBA Power Lunch: Business Etiquette to Outclass the Competition Featuring Jeanne Comeau, Founder and Director of The Protocol School of Boston</p> <p>Learn the answers to these questions and much more, while enjoying a four-course formal luncheon:</p> <ul style="list-style-type: none"> • What "style" of eating is appropriate? i.e. American or Continental? • I've invited a client to dinner with my colleagues. How do I handle seating? • I'm invited to dinner by a potential client. How do I handle payment? • How do I talk, make an impression, and butter my bread, and eat at the same time? <p><u>Business Professional attire required.</u> LIMITED SEATING. \$20 fee</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>
<p>October 28th Sargent Hall 1st Floor Function Room 7:30 a.m. – 8:30 a.m.</p>	<p>Bring your Boss or Colleague to Breakfast Featuring Dr. Christopher Probyn, Chief Economist, State Street Global Advisors</p> <p>Presentation Titled: <i>Five Reasons to Worry About the World</i></p> <p><u>Business professional or business casual attire required</u> Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p> <p>**IMPORTANT: If you would like to bring your boss or a colleague with you to this event make sure you complete a registration form for them as well.</p>
<p>October 31st Sargent Hall Law School RM 235 8:30 a.m. - 10:00 a.m. & 10:15 a.m. - 1:00 p.m.</p>	<p>Corporate Communication Day Workshops with corporate coaches: Powerful Corporate Presentations 8:30 am – 10:00 am Effective Business Writing 10:15 am ~ 1:00 pm</p> <p><u>REQUIRED</u> for new full-time MBA and GMBA students Highly Recommended for part-time MBA and GMBA students Open to all MBAs, GMBAs, alumni and faculty</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>
<p>November 1st 73 Tremont Street Amenities Conference 1st floor 10:00 a.m. – 2:00 p.m.</p>	<p>Workplace Conflict With Tom Bernheim, Executive Coach & Consultant</p> <p>Conflict management skills are necessary to achieve business and personal goals while maintaining or enhancing the relationship with the parties involved. In this workshop, we will emphasize a situational and collaborative approach to manage conflict. Come prepared to share your own insights, examples and scenarios with the group.</p> <p>Lunch will be served!</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>

<p>November 4th 73 Tremont Street 12th Floor Trustees Conference RM 12:00 p.m. - 1:30 p.m.</p>	<p>Resume Writing and Cover Letters Workshop with With Michelle Rapp, Associate Director of Career Services</p> <p>REQUIRED for new full-time MBA and GMBA students All MBAs and GMBAs invited</p> <p>Lunch will be served!</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>
<p>November 5th 73 Tremont Street 13th Floor Linnehan Conference 11:30 a.m. – 1:30 p.m.</p>	<p>Getting on the "Upward Spiral" in Your Post-MBA Role With Deb Rosenbloom, Executive Career Development and Leadership Consultant.</p> <p>This workshop will provide a strategy and tools for inspiring respect and confidence in a new role. Starting strong, finding the “upward spiral” and accelerating success will be addressed.</p> <p>Required for GMBAs graduating in December Highly recommended for all MBAs planning to graduate in December.</p> <p>Lunch will be served!</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>
<p>November 18th Sawyer 927 5:15 p.m. – 7:10 p.m.</p>	<p>Women’s Leadership Seminar – Increasing Your Authority & Impact With Deb Rosenbloom, Executive Career Development and Leadership Consultant</p> <p>This interactive session will highlight the tools and techniques that will help you become more assertive and effective. Walk away knowing how to:</p> <ul style="list-style-type: none"> • recognize the difference between assertive, passive, and aggressive behavior and appropriately assert yourself • gain more respect and authority in professional settings • feel, project and inspire increased confidence • avoid derailing your success by learning the “5 things they don’t tell women” <p>Light supper will be served</p> <p>Online Reservation is Required at http://www.suffolkmbaedge.camp8.org</p>

Note: Reservations are required for ALL MBA EDGE Events!

Questions? Email mbaedge@suffolk.edu