



## OFF-CAMPUS HOUSING OFFICE

### 12<sup>TH</sup> ANNUAL UNDERGRADUATE HOUSING SEARCH JULY 9-11, 2008

#### What is the Housing Search?

The Housing Search is a three-day; two night apartment and roommate hunt in Boston. This program is designed to provide pointers on how to utilize all resources and give you the opportunity to meet and set-up appointments with area real estate agents.

#### Need Roommates?

In addition to viewing apartments with real estate agents, you will have the opportunity to meet other Suffolk students. Just like you, these students may be in search of roommates.

#### Where do you stay during the Search?

Suffolk has arranged for you to stay at 150 Tremont Street in the Residence Hall, at a very reasonable rate while you look for housing. **Parents** are welcome to stay there as well. It is recommended that you stay in the Residence Hall during the Housing Search as the process moves very quickly and we find that those who are in the center of the activity are more successful! Last year we had 92 students in attendance and all of them found roommates and apartments during this program!

### HOUSING SEARCH SCHEDULE

#### Wednesday, July 9, 2008:

- 2:00 p.m. Check in at 150 Tremont Street and get your room assignment and key in Basement Auditorium with OCHO Staff.
- 3:00 p.m. Introductions and Overview of Program
- 3:30 p.m. Tenants' Rights Session
- 4:00 p.m. Break into two groups: Parents and Students. (Attendance at this session is critical for those students needing roommates.)

#### Parents Session at 4:00

- **Susan James Leyva**, Director, Retention Services (*Parent Outreach*)
- **Yvette Velez**, Director, OCHO (*What can parents do? What role can you play in your son's/daughter's success? Also what kinds of commuter student programs are in place?*)

### Student Program at 4:00

- Peter Gemmellaro, Assistant Director, OCHO
  - **Summer Housing Assistants, OCHO**
    - Connecting Commuters: Find your Roommate. Hear about the roommate process from current students and, why you need a roommate contract. Students will play some get-to-know you games and participate in a "rapid roommate" match.
- 5:30 p.m. You are invited to have dinner in the Sawyer Lounge. Great way to learn more about your potential roommate! Also, an opportunity for parents to meet, and create their plan! OCHO Staff will still be available for questions!
- 6:30 p.m. What's for Dessert? An opportunity for you and your potential roommate and parents to explore neighborhoods and get to know each other over dessert!

### Thursday, July 10, 2008:

- 9:00 a.m. Check-in at 150 Tremont Street/Basement Auditorium.
- 9:30 a.m. Meet the Realtors and Vendors!
- 10:00 a.m. Work directly with Realtors and schedule appointments to view apartments!
- \*\*OCHO Staff will be located at 150 Tremont in the Basement Auditorium until 5:00 p.m. Please utilize us as a resource and keep us informed of your needs and status!**

### Friday, July 11, 2008:

- 9:00 a.m. Have breakfast in the Cafeteria at 150 Tremont with the OCHO Staff!
- Ask Questions!
  - Tell us your status!
  - What do you need?
  - Submit your evaluations of the program to be entered into a raffle!
- 1:00 p.m. Wrap up of OCHO Search/Check-out of the Residence Hall

### **Cost of the Program:**

All daily information sessions are free of charge. The rates for overnight accommodations in Suffolk's Residence Hall at 150 Tremont Street include one set of linens (pillow, blanket, 2 sheets, pillow case, bath towel) breakfast during housing search and dinner on the first day of the program.

- Suffolk University's Residence Hall is a non-smoking facility.
- Students will be responsible for lost keys, as well as damages to their assigned rooms.
- The cost for staying in the Residence Hall is \$62.00 per person/per night, plus a one time \$8.00 linen charge. All rooms are shared unless otherwise requested.
- Check-in begins at 2:00 on Wednesday, July 11, 2007.
- Check-out is by 11:00am.
- **Cancellations will receive a full refund if cancelled (in writing) and received by July 2nd.** No refund is available for cancellations made after the July 2nd deadline. All reservations must be made one week **prior** to check-in to ensure availability in the residence hall.

- All checks are made payable to: Suffolk University and submitted to the Off-Campus Housing Office **prior** to arrival and check-in. Space is limited, so reservations are recommended.

**To register to attend the Off-Campus Housing Search, please provide the following information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, & Zip Code: \_\_\_\_\_

Phone Number: (    ) \_\_\_\_\_

Email address: \_\_\_\_\_

My parent(s) will also attend:                      Yes    No

Parent(s) name(s):  
\_\_\_\_\_

**Payment:**

FULL payment is due in advance and must be returned with this form. Acceptable methods of payment include check (payable to Suffolk University), money order, American Express, Discover, MasterCard and Visa.

I request overnight accommodations for:

Wed. July 9th	_____	x \$62.00 (per person/night)	Sub total \$_____
Thurs. July 10th	_____	x \$62.00 (per person/night)	Sub total \$_____
Fri. July 11th	_____	x \$62.00 (per person/night)	Sub total \$_____
One time linen charge	_____	x \$8.00 (per person)	Sub total \$_____
			Total \$_____

\_\_\_\_\_ I do not need overnight accommodations, but would like to participate in the Housing Search.

**Do you need a roommate?**    \_\_\_\_\_ Yes    \_\_\_\_\_ No

Guest Name (s) \_\_\_\_\_

Check # \_\_\_\_\_     American Express     Discover     Master Card     Visa

Credit Card Number Expiration Date \_\_\_\_\_

Signature Date \_\_\_\_\_

**Please Return this form with Full payment to:**

Off-Campus Housing Office, 8 Ashburton Place, Boston MA 02108

You may also submit this form via fax to 617.742.2651. Rooms will be assigned on a first come, first served basis. Contact the Office of Residence Life & Summer Programs at 617.305.2500 or summerprograms@suffolk.edu if you have any questions regarding accommodations. Cancellations will receive a full refund if cancelled (in writing) July 2, 2008 prior to check-in. No refund is available for cancellations after July 2, 2008.